



Application for Volunteer Service

The information on this form will be helpful to us in finding the most satisfying volunteer service for you. Your cooperation in completing it is most appreciated. Upon completion, please drop off at your preferred branch location.

Name _____

Age:

Address _____

12 - under 14 (must be accompanied by a parent at all times)

City _____ State _____ Zip Code _____

14 - under 16 (please complete additional Parental Permission form)

Phone (Home) _____ Phone (Work) _____

16 - 18

Email _____

18 - 39

Physical Limitations _____

40 - 65

Person to notify in case of emergency

Over 65

Name _____ Phone _____

Volunteer Experience _____

Previous Library Experience _____

Special Skills & Interests:

Availability for Volunteer Service Weekdays - Hours Available _____

Weekends - Hours Available _____

Do you prefer a regular commitment (minimum time of two hours per week) or a short term project? Regular Short-term

Have you ever volunteered or been employed by the High Plains Library District? Yes No If so, when? _____

Have you ever volunteered or been employed by the High Plains Library District? Yes No If so, when? _____

Are any of your relatives volunteering or employed by the High Plains Library District? Yes No

If so, who? _____

Do you prefer working at a specific branch? Yes No

If yes, which one do you prefer? Carbon Valley Regional Library Centennial Park Library Erie Community Library
Farr Regional Library Lincoln Park Library

Why would you like to volunteer for the High Plains Library District?

AREAS OF INTEREST

Circulation

Shelf Reading General Assistance

Youth Services

Summer Reading Program Copying Filing Assist with special events General Assistance

Special projects (craft preparation, displays, bulletin boards, etc.)

Assist with Wii Gaming Night - CVR only Assist with storytimes - CVR only

Teen Homework Help

Subject Tutor Area

Computer Tutor Area

I would prefer to assist with homework help at the following branch library:

Farr Regional Library Lincoln Park Library

Reference

Newspaper & Magazine Upkeep Special Projects Shelf Reading Phone Books

General Assistance (cutting scratch paper {must be 16 or older}, keeping patron paper and pencil supply stocked)
- N/A at CVR

Special Projects - various departments

From time to time, various departments such as Administration, Cataloguing, Marketing, Technical Services, etc. may need additional help with special projects.

Other - Please list:

Affidavit - Please read each statement carefully before signing.

I certify that all information I have provided in this volunteer application is true and complete. I understand that any false information or omission may disqualify me from further consideration for volunteering and may result in my dismissal if discovered at a later date.

I authorize the investigation of any and all statements contained in this application and also authorize any person, school, employer (except as previously noted), past employers and organizations named in this application to provide relevant information and opinions that may be useful. I release such persons and organizations from any legal liability in making such statements.

I understand I may be required to successfully pass a background check. I hereby consent to a background check as a condition of volunteering.

I also agree to abide by Colorado Library Law by not discussing patron use information with other than those that may need to know.

Applicant's Signature _____ Date _____

Thank you for expressing an interest in our libraries. We will let you know if our needs meet your interest.

For library use only:

Date Interviewed _____

Branch Assigned _____

Department Assigned _____